

**MEMORANDUM OF UNDERSTANDING
ON
INTERNATIONAL EDUCATIONAL COOPERATION**

between

**YILDIZ TECHNICAL UNIVERSITY
Istanbul, Republic of Türkiye**

and

**AZERBAIJAN TECHNICAL UNIVERSITY
Baku, Republic of Azerbaijan**

In order to promote further the existing cultural and educational cooperation between Türkiye and Azerbaijan, Yıldız Technical University (YTU) and Azerbaijan Technical University (AzTU) join in the following protocol on educational and scientific cooperation.

The two universities will endeavor to cooperate in education and research in areas of mutual interest. To the extent feasible, both universities will encourage direct contact and cooperation between faculty members, departments, research institutions and students.

1. AREAS OF COOPERATION

- 1.1 Specific areas of cooperation between the two universities may include, but are not limited to, the following:
- 1.1.1 Exchange of faculty;
 - 1.1.2 Exchange of students;
 - 1.1.3 Joint research activities, lectures and lectures via-e-learning;
 - 1.1.4 Participation in seminars and academic meetings;
 - 1.1.5 Exchange of published academic materials and other information;
 - 1.1.6 Special short-term academic programs
 - 1.1.7 Joint extra-curricular activities in academic and scientific fields, such as certificate courses, conferences and symposia.
 - 1.1.8 Collaborative research projects and studies.



- 1.2 For the purposes of this Cooperation,
- 1.2.1. "home" institution shall mean the institution at which the students intend to graduate and "host" institution shall mean the institution which has agreed to accept the student from the home institution;
 - 1.2.2. Semester or academic year shall normally refer to the period relevant to the host institution;
 - 1.2.3. Summer Term shall mean intensive optional term which may be organised by each institution in the summer (June-September).
 - 1.2.4. Exchange Program shall mean the program mentioned in this MoU; and
 - 1.2.5. Institution shall mean each party of this MoU.

2. EXCHANGE OF FACULTY

- 2.1 Although travel expenses and living costs of exchange faculty and research scholars are not compensated by the host institution, in case additional financial support is needed it will be evaluated on an individual basis. The host institution shall provide office space and give access to libraries and other facilities to exchange faculty and research scholars.
- 2.2 Unless otherwise agreed upon, all exchanges are on the basis of reciprocity.
- 2.3 Faculty/scholar exchanges will normally be for the duration of one or two semesters, shorter or longer stays are possible, subject to mutual agreement.
- 2.4 Faculty/Scholar exchanges remain subject to the approval of the host institution.
- 2.5 Each professor remains on salary with the home institution during the exchange, and remuneration for special projects is subject to special negotiation.
- 2.6 Visiting professor/scholars must carry medical health insurance in accordance with the rules and regulations of the host institutions and/or the host government.
- 2.7 Teaching course loads and working hours and conditions shall normally be in accordance with established rules and practices of the host institution, subject to prior negotiation and agreement.
- 2.8 Both institutions also consent to facilitate faculty visits for purposes of teaching during summer terms.
- 2.9 The Protocol between YTU and AzTU may be in any appropriate academic field at either institution, subject to the prior approval of the administration of the host institution.



3. EXCHANGE OF STUDENTS

- 3.1 Such applications are honored by YTU and AzTU on the principle of reciprocity.
- 3.2 It is expected that only students of high academic quality will be selected to participate in an Exchange Program. The selection of nominee participants in the Exchange Program is the responsibility of the home institution. Parties agree that in order to participate in the Exchange Program such nominees should be approved by the host institution. Students, both undergraduate and graduate, are eligible to participate if they
 - 3.2.1 have completed at least one year of full-time study at their home institution (for calculation of such period, term spent for language preparation studies shall not be taken to account);
 - 3.2.2 are enrolled at their home and host institution for the full period of the exchange;
 - 3.2.3 are nominated by their home institution and approved by the host institution, and are deemed academically qualified to successfully complete the nominated subjects at the host institution.
 - 3.2.4 have satisfied language proficiency requirements of the host institution.
- 3.3 Exchange students shall be admitted as non-degree students for a period of one or two terms (fall or spring), or for both semesters, and for a maximum of one academic year.
- 3.4 Exchange students may take courses for credit, and the host institution shall issue a transcript and grades for exchange students under the same rules and regulations as for its degree-seeking students.
- 3.5 So long as the principle of reciprocity is maintained, tuition and fees shall be waived for exchange students by the host institution.
- 3.6 Exchange students shall be recommended by the sending institution and follow established rules and procedures set forth by the host institution.
- 3.7 Graduate students from AzTU may be admitted to graduate-level programs at YTU under the status of International Student, subject to the availability of extra quotas and fulfilment of the relevant program admission requirements. They may be exempted from the entrance examination requirement provided that the student arranges academic supervision with an academic advisor from the relevant department prior to admission
- 3.8 Travel and living expenses for exchange students are borne by the students themselves, by a sponsor, or by the sending institution.
- 3.9 Students coming to YTU are required to get the proper visas prior to coming to Türkiye so that it will be possible to acquire the Long Term Residence Permit in Istanbul.
- 3.10 An affidavit of Financial Support (AFS) for living expenses must be submitted in advance to the host institution by the exchange student(s).



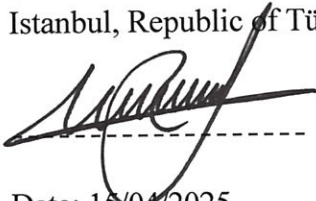
4. RENEWAL, TERMINATION, AND AMENDMENT

- 4.1 These regulations are to be authorized by the official representative of both universities in two copies, and each party will retain one.
- 4.2 Except where specified and agreed upon, this Protocol will impose no financial obligation on the host institution.
- 4.3 The two institutions will evaluate each application in accordance with items pertaining to the implementation of the exchange programs based on this protocol.
- 4.4 The period of validity of this Protocol is for five (5) years. Thereafter, it is renewed yearly, unless either side provides a six-month notice of intent to terminate. This Protocol will become effective at the time it is signed by the authorized representatives of both institutions.
- 4.5 Items not covered by the Protocol may be determined and negotiated separately by both institutions without abrogating this Protocol; the Protocol may be amended with the consent of both parties.

5. MISCELLANEOUS



- 5.1 This Protocol shall be carried out subject to availability of funds and written approval of both parties.
- 5.2 This Protocol is not intended to be legally binding but simply expresses the intentions and understandings of the parties. It shall, however, form the basis of a specific project agreement to be drafted and executed in the future.
- 5.3 Any difference or disputes between the parties concerning the interpretation or implementation or application of any of the provisions of this Protocol shall be settled amicably through mutual consultation or negotiations.
- 5.4 This Protocol is signed in the city of Baku, Republic of Azerbaijan. Each party holds one original signed Protocol.

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Date: 15/04/2025

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Date: 15/04/2025