



Pontificia Universidad  
**JAVERIANA**  
Bogotá



**INTERNATIONAL AGREEMENT FOR ACADEMIC COOPERATION AND  
EXCHANGES BETWEEN THE PONTIFICIA UNIVERSIDAD JAVERIANA, BOGOTA  
AND  
YILDIZ TECHNICAL UNIVERSITY, ISTANBUL**

**I. GENERAL CLAUSES**

The Pontificia Universidad Javeriana, Bogotá, Colombia (hereinafter “PUJ”) represented by the Vice-president of extension and interinstitutional relations, Andres Rosas Wulfers, and Yıldız Technical University, Istanbul, Türkiye, (hereinafter “YTU”) represented by its Rector Eyüp Debik, hereby agree to cooperate under the terms described below.

**A. Purpose of the Agreement**

With the objective of promoting academic cooperation in education and research, and considering that the Parties to the agreement are united by common interests in academic, scientific and cultural affairs, the Parties agree to enter into this Memorandum of Agreement.

**B. Modes of Collaboration**

Subject to mutual consent, the areas of cooperation shall include any academic program offered at either institution considered of interest to the Parties, and that will contribute to the fostering and development of cooperation initiatives, which include but are not limited to:

1. Exchanges of faculty researchers and staff for short-term and, as funding and other circumstances permit, longer-term visits.
2. Student exchange programs implemented with, or without, external funding at the graduate and undergraduate level.

3. Promoting scientific, academic and cultural activities such as short term courses, seminars, workshops and conferences of mutual interest, and the exchange of publications and other academic material.
4. The design of collaborative research projects, development of formal proposals for funding of such research and participation in international calls for research proposals.
5. Development of joint academic programs.
6. Inter-institutional internship programs.

## **II. TERMS OF THE AGREEMENT**

### **A. Faculty members and Researchers' Exchange**

Exchanges of faculty members and researchers shall be conducted under the following guidelines:

1. The Parties shall — for a duration that should be determined on a case-to-case basis and after mutual agreement — invite faculty members for teaching and/or research visits. The visiting faculty members must have a sufficient command of the language of instruction, if they are invited to teach.
2. At the time of invitation, the Parties will determine the funding conditions related to travel expenses and living costs for faculty members and researcher visitors.
3. The Parties shall undertake efforts to raise funds from outside sources for the exchange of lecturers and/or researchers.
4. Each faculty and research exchange participant must obtain medical insurance coverage during the exchange period. It is understood that the host institution accepts no responsibility or liability for providing health care services or health care insurance for visiting scholars.
5. Exchange faculty and researchers shall be responsible for obtaining any necessary visas and complying with all immigration laws and regulations of the country of the host institution. The host institution shall cooperate in such efforts, but will not be responsible to assure the granting of any visas, permits or approvals.
6. The Parties to the agreement shall inform one another regularly about the curricular programs offered by each institution, and especially about research seminars, scientific conferences, and symposia organized by each. The Parties will exchange documentation and publications issued from these activities.

7. If from any faculty member or researcher results in any potential for intellectual property, the Parties shall meet through designated representatives and seek an equitable and fair understanding as to ownership and other property interests that may arise. Any such discussions shall at all times strive to preserve a harmonious and continuing relationship between the Parties.

## **B. Student Exchange**

1. With the objective of granting students from both institutions the opportunity to learn about the culture and academic life of the counterpart, students that are enrolled full time in an academic program offered by either Party may participate in the Student Exchange Program.
2. The responsibility for the selection of participating students in the Exchange Program shall fall upon the home institution and will be carried out according to its norms and regulations concerning academic records and any other established criteria. The home institution will provide the host institution with the list of students that have qualified for the exchange.
3. It is the host institution's prerogative to accept the exchange students presented by the home institution, subject to the exchange seats available.
4. The exchange student should demonstrate language proficiency in the language(s) of instruction of the host University.
5. The student exchange program's duration is of one (1) academic semester, after which the exchange student must return to their home institution. This period of time may be extended subject to mutual consent, but must not exceed an additional term of one (1) academic semester.
6. The Parties agree to foster student exchange through tuition and fees waiver at the host institution; said fees will be paid by the exchange student at the home institution. For graduate students, the parties will agree on a case-to-case basis, if it is required to assume the tuition fees set by each university.
7. All other costs associated with the exchange, such as traveling and living expenses, accommodation and health insurance will be the exchange student's responsibility. The host institution shall assist exchange students in finding suitable accommodation, but does not guarantee it.
8. Exchange students will be enrolled as full-time non-degree students at the host institution. Therefore, exchange students must take sufficient courses at the host institution to be considered full time students.

9. The number of exchange students will be 5 per semester and can be defined and agreed upon annually on the basis of exchange spots available in both institutions.
10. Exchange students will have the same rights and duties as students of the host institution. Therefore, exchange students must abide by all statutes, rules and regulations of the host institution for the duration of the exchange.
11. Students who wish to enroll in a degree program at the host university must have undergone the normal admission procedures of that institution.
12. The student exchange program shall be open to undergraduate and graduate students. This program shall be developed according to the following general guidelines:
  - a. Academic achievements at the host university shall be recognized by the home university according to its standards and procedures.
  - b. Specifics of each exchange student's course of study in the host institution must be clarified and mutually agreed upon by means of a Learning Agreement before the beginning of the student's exchange experience.
  - c. At the end of the exchange program, the host university will certify the grades and credits achieved by the exchange student.
  - d. The undergraduate exchange student should have completed at least two (2) years of study at the home institution, before participating in the program.
  - e. The Parties will determine on a case-to-case basis, the period of study that Graduate exchange students should have completed at the home institution, before participating in the program.
13. Exchange students shall be responsible for obtaining any necessary visas and complying with all immigration laws and regulations of the country of the host institution. The host institution shall cooperate in such efforts, but will not be responsible to assure the granting of any visas, permits or approvals.
14. Exchange students must purchase appropriate medical, accident, civil liability and repatriation insurance before leaving their home country.

### III. ADMINISTRATIVE GUIDELINES

1. The terms of cooperation for each specific activity not contemplated by this Memorandum of Agreement shall be mutually discussed and agreed in a written document signed by both Parties, prior to the initiation of the activity. Such agreements will constitute appendixes to this Memorandum of Agreement and will state the objective, duration, budget, activities to be carried out by each Party, conditions concerning intellectual property, and shall be approved by the corresponding authority of each institution.
2. The designated liaison officers for this Memorandum of Agreement are:

#### *For Pontificia Universidad Javeriana*

Name: GIOVANNI CALVANO  
Position: Director of International Relations  
Address: Carrera 7 # 40-62, Edif. Emilio Arango S.J., Piso 5.  
Telephone: 57 601 3208320 Ext. 2725  
E-mail: foreignstudents@javeriana.edu.co  
outgoing@javeriana.edu.co  
partnerships@javeriana.edu.co

#### *For Yildiz Technical University*

Name: Murat Turhan  
Position: Coordinator of International Relations  
Address: Davutpasa Campus, Rectorate Building, A2025, Esenler  
Telephone: +90 212 383 32 08  
E-mail: turhan@yildiz.edu.tr , iro@yildiz.edu.tr

Notification of any changes in liaison officers shall be made in a written document. No amendments to this Memorandum of Agreement are required for that purpose.

### IV. LEGAL PROVISIONS

1. **Intellectual Property:** The Parties agree that the specific agreements of cooperation shall include the necessary provisions for the protection of property rights to inventions, copyright and other intellectual property that result of joint work or collaborative research activities.
2. **Civil Liability:** Neither Party shall be liable for any damage caused by force majeure or acts of God, and particularly by the suspension of academic or administrative activities at either institution. Once these difficulties have been surmounted, activities shall be resumed.


3. **Employment Relationship:** This Memorandum of Agreement is essentially an academic agreement between the Parties. Therefore, this agreement does not originate an employment relationship between the home institution and the faculty and researchers of the host institution, and vice versa, nor shall it bind the parties to provide welfare or social security benefits to visiting scholars.
4. **Duration and Amendment:** This Memorandum of Agreement shall remain in force for a period of five (5) years from the date of the last signature with the understanding that it may be terminated by either Party provided that a written notice is given with ninety (90) days in advance, unless an earlier termination is mutually agreed upon. The Memorandum of Agreement may be amended or extended by mutual written consent. In case of termination, the Parties shall take the necessary measures to ensure the conclusion of commenced activities.
5. **Conflict Resolution:** The Parties hereto shall carry out all the activities under this agreement in good faith. In case of disagreement, the Parties agree to make every reasonable effort, with common goals to resolve such dispute directly and willingly, through their Presidents or designees.
6. **Entire Agreement:** This Memorandum of Agreement constitutes the entire agreement of the parties and supersedes all prior communications, understandings and agreements relating to the subject matter hereof, whether oral or written.
7. **Use of marks and emblems:** The parties hereto commit to use the mark for each of them in accordance with the manual of use and image of each institution and only for the purpose of promoting activities subject to this Memorandum of Agreement.
8. **Personal data protection:** In accordance with the laws of each country on protection of personal data, the parties manifest that the personal data provided, for cases in which this is a natural person, or in the case of representatives of a legal entity, will be incorporated to a file / and or database of ownership of each of the parties. The purpose of the processing of the data is for the activities of the present Memorandum of Agreement, as well as the maintenance of the contact on both sides.

In compliance with current regulations, the parties guarantee that they have adopted the technical and organizational measures necessary to maintain the required level of security, in view of the nature of the personal data. In addition, the parties shall not assign or communicate the personal data stored in their files and/or databases to third parties, except in the legally foreseen cases or when necessary for the provision of the service.

At any time you can exercise the rights of access, rectification, cancellation or oppose your personal data, by sending a letter, accompanied by a photocopy of your identity card or equivalent document to the following email address: YILDIZ TECHNICAL UNIVERSITY: [ozelkalem@yildiz.edu.tr](mailto:ozelkalem@yildiz.edu.tr), and PONTIFICIA UNIVERSIDAD JAVERIANA: [usodedatos@javeriana.edu.co](mailto:usodedatos@javeriana.edu.co).

In witness hereof, the Parties hereby affix their signatures to this document in two (2) counterparts on the 1st of September of 2025.

For Pontificia Universidad Javeriana

  
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ANDRES ROSAS  
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Andrés Rosas Wulfers  
Vice-president of extension and  
interinstitutional relations

Date:

For Yıldız Technical University

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Eyüp Debik, Prof. Dr.  
Rector

Date: